

Minutes
Board of Trustees Meeting
September 13, 2023



PRESQUE ISLE DISTRICT LIBRARY

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 3:00 p.m. on Wednesday, September 13, 2023, at the Rogers City branch by Chairman Jeffrey Hopp. Board members present were Trustees Beach Hall, Jennifer Altman, Judy Kimball, Art Nash, Colleen Whitsitt and Mary Hentkowski. Staff present were Amber Alexander and Tera Talaska. Linda Adams, Director of Northland Library Cooperative.
- Public Comment** None.
- Minutes** *Moved by Art Nash and seconded by Judy Kimball to approve the minutes from the August 2023 board meeting with correction of 3 member of public and Colleen present. Roll call vote was unanimous.*
- Financial Statements** *Moved by Colleen Whitsitt and seconded by Mary Hentkowski to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Directors Report**
Manhattan Short Film Festival at Rogers Theater September 29 – October 1 with an unveiling of Marquee on the 29th at 6:30 pm.
Lego Club is back up and running.
Storytime with Miss Kelly in Grand Lake, Rogers City and Onaway.
Andre Rieu Concert LIVE Screening on September 23 and 24 at 7:30 pm.
RC Friends Book Sale is doing well and the additional shelving has been ordered.
Open House – Back to School, 30 new library cards and over 200 free books given out.
New clerk in Rogers City, Maddie Purol to fill in at library, continue to work at theater concessions.
Thank you to Anne Belanger for all her grant writing work on our behalf. She continues to work toward getting the theater on the historical register.

Theater Wall still not complete, issues with sub-contractor. Crucial that is finished by fall/early winter. Plan for Concessions renovations will start early winter.
- Old Business**
Community Center Grant – did not happen, due to miscommunication in instructions. Anne worked on and submitted but it was not accepted due to incorrect numbers.

Several Board members interested in attending the Alcona County Library Trustee Roundtable presented by the Library of Michigan on November 7.
- New Business**
Four (4) new policies. Beach has some suggestions. ACH, Fraud and Whistleblower Policies are tabled till next meeting.
Circulation Policy already in place, just some changes: barred patron, some other changes, adding theater tickets and credit card transactions.

Moved by Colleen Whitsitt and seconded by Art Nast to accept amended Circulation Policy. Vote was unanimous.

Auditor RFP, discussion regarding including amounts from Community Foundation of Northeast Michigan. Beach asked to have them removed.

Moved by Beach Hall and seconded by Jennifer Altman to accept the Auditor RFP with noted changes. Roll call vote was unanimous.
- Other Business** *Oath of Office* given by Tera Talaska, Notary Public. All seven (7) Presque Isle District Library Board members were sworn in.

Linda Adams, Northland Library Cooperative Director presented on the Northland services and the benefits of being a member.

Discussion regarding issues accessing email accounts for Board members. Amber will provide instructions and assistance to set up Gmail accounts for the Board members.

Discussion on issues with tenants at Rogers Theater. A joint Board meeting between both Boards in December after the new lease is presented. A letter will go out about nonrenewal of current lease and a new lease agreement will be given no later than December 1st 2023 to tenants.

Next Board Meeting

Next meeting will be held Wednesday, October 11th, 2023 in Onaway.

Adjournment

Meeting adjourned at 5:01 p.m.

Respectfully Submitted: Jennifer Altman