



# Minutes Presque Isle District Library Board of Trustees Meeting June 6<sup>th</sup>, 2018

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 3:00 p.m. on Wednesday, June 6, 2018, at the Grand Lake library by Chairman Beach Hall. Board members present were Vice-Chairman Jeffrey Hopp, Trustees Bev Brougham, Tom Stone, and Catherine Swan. Staff member present was Director Amber Clement. Absent, Margaret Henschel and Colleen Whitsitt.
- Public Comment** Question about closure of Grand Lake library for person's funeral. Director approved request, as the both staff members knew individual and both wanted to attend funeral.
- Minutes** *Moved by Bev Brougham and seconded by Jeffery Hopp to approve the minutes from the last board meeting with the correction of "approve the attendance to the MLA Executive Summit." Roll call vote was unanimous.*
- Financial Statements—** Question regarding Design Team billing. The Design Team bill is broken down into two different line item budgets: 738 Computer & Office Equipment, which is separate from and 930.2 Computer Equipment Repair and Maintenance where the actual IT maintenance is billed.
- Moved by Tom Stone and seconded by Jeffery Hopp to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Director's Report** Received LSTA Grant for the purchase of new laptop computers for \$2,000. A coding program will be given that is part of the grant requirements. We will weeding out most of our older laptops.
- The Michigan Library Association Executive Summit on June 1<sup>st</sup> was very helpful. The speaker addressed library leadership.
- Don Dimick will be offering a program called "Read to a Foster Grandmother" in Onaway, Posen, Millersburg, and Rogers City.
- Amber will review the Investment Policy and look at creating a Fund Balance Policy.
- Amber was selected to be on the planning committee for the 2019 MLA Conference in Novi, MI. She is the only northern Michigan committee member.
- Anne Belanger is looking at after school programming this fall that will include foreign language and cursive writing.
- Old Business** None.
- New Business** 2017 Audit
- Moved by Catherine Swan and seconded by Bev Brougham to accept 2017 Audit. Roll call vote was unanimous.*
- Other Business** Open House in Onaway for digital educational gaming table and copy machine, Thursday, June 7<sup>th</sup> from 3-6 pm.
- Next Board Meeting** Next meeting will be held July 11<sup>th</sup>, 2018 in Rogers City.
- Adjournment** Meeting adjourned at 3:50 p.m.
- Respectfully Submitted:  
Catherine Swan