



Minutes

Presque Isle District Library Board of Trustees Meeting June 5th, 2019

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 3:06 p.m. on Wednesday, June 5, 2018, at the Grand Lake Library by Chairman Jeffrey Hopp. Board members present were Vice-Chairman Beach Hall, Trustees Catherine Swan, Margaret Henschel, Thomas Stone and Bev Brougham. Absent Colleen Whitsitt. Staff members present was Director Amber Alexander.
- Public Comment** None.
- Minutes** *Moved by Margaret Henschel and seconded by Beverly Brougham to approve the minutes from the May 2019 board meeting. Roll call vote was unanimous.*
- Financial Statements** *Moved by Beach Hall and seconded by Thomas Stone to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Directors Report** Bradley Heidemann and Daniel Bielas, Rogers City Theater concessions staff, have graduated from Rogers City Area Schools.
- Millersburg library will be adding an extra day for the summer season. The new day will be Wednesdays from 1 – 6 pm, starting June 17th.
- Adding a new database called Creativebug (JoAnn Fabrics) that provides videos and templates for various crafting/sewing projects at a price of \$950/year for a 3-year subscription.
- Rogers City and Grand Lake parking lots will be sealed for a total cost of \$2,780.
- The district library was accepted into a pilot program called LocalHop that works with our Ploud website through the Library of Michigan. Added features will include calendars, and tickets purchases.
- Old Business** CFNEM is working on floor plans for Grambau Center.
- Capital Campaign had their first meeting. Katy Carignan will be heading up the campaign.
- New Business** 2018 Audit
- Moved by Beverly Brougham and seconded by Margaret Henschel to accept the 2018 Audit upon clarification of noted items (see below). Roll call vote was unanimous.*
- Noted Items:
Discrepancy with Intergovernmental Revenues: State of Michigan, pg. 13.
Discrepancy with Operating Grants, pg. 13.
Discrepancy with Rentals and other charges, pg. 13.
Variance under Fund Balance on pg. 14 to pg. 24.
- Board suggested contacting Bridget LaLonde regarding Quickbooks for clarification of entries/chart of accounts.

Other Business: None.

Next Board Meeting Next meeting will be held July 10, 2019 in Rogers City.

Adjournment Meeting adjourned at 4:00 p.m.

Respectfully Submitted: Catherine Swan