



Minutes Presque Isle District Library Board of Trustees Meeting December 5, 2018

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 3:00 p.m. on Wednesday, December 5, 2018, at the Rogers City library by Chairman Beach Hall. Board members present were Vice-Chairman Jeffery Hopp, Trustees Catherine Swan, Margaret Henschel, and Thomas Stone. Staff member present was Director Amber Alexander.
- Public Comment** None.
- Minutes** *Moved by Margaret Henschel and seconded by Thomas Stone to approve the minutes from the last board meeting. Roll call vote was unanimous.*
- Financial Statements** *Moved by Catherine Swan and seconded by Margaret Henschel to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Directors Report**
CFNEM's Giving Tuesday raised \$1,310.
A thank you was read from family of Frances Laich.
- Old Business**
Millersburg Branch Expansion – one bid from William Karsten at \$1,480.
Moved by Jeffery Hopp and seconded by Thomas Stone to accept bid and notify Millersburg of rental agreement. Roll call vote was unanimous.
Grambau – discussion on movement. Jeff will reconnect with C2AE on costs associated on annual costs of the building. Question was brought up if the school will heat it this year.
Defer approval of final 2018 Budget to January 2019.
- New Business**
Projected 2019 Budget – First Reading
- Other Business:
Executive Session** *Moved by Margaret Henschel and seconded by Jeffery Hopp to go into Executive Session for annual review of Amber Alexander, Director at 3:29 p.m.*
Reconvened at 3:38 pm
Outstanding evaluation from all the Board members.
Motion by Margaret Henschel and seconded by Jeffery Hopp to increase Amber's salary by 2.8%. Roll Call vote was unanimous.
- Next Board Meeting** Next meeting will be held January 9th, 2019 in Rogers City.
- Adjournment** Meeting adjourned at 3:41 p.m.
Respectfully Submitted: Catherine Swan