

**Minutes**  
**Board of Trustees Meeting**  
**November 8, 2023**



**PRESQUE ISLE DISTRICT LIBRARY**

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 3:01 p.m. on Wednesday, November 8<sup>th</sup>, 2023, at the Rogers City library branch by Chairman Jeffrey Hopp. Board members present were Trustees Beach Hall, Jennifer Altman, Judy Kimball, Art Nash, Colleen Whitsitt. Absent Mary Hentkowski. Staff present were Amber Alexander and Anne Belanger.
- Public Comment** No public comment.
- Minutes** *Moved by Colleen Whitsitt and seconded by Art Nash to approve the minutes from the October 2023 board meeting with corrections. Roll call vote was unanimous.*
- Financial Statements** *Moved by Art Nash and seconded by Jennifer Altman to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Directors Report** Running Book Sale of the RC Friends has made over \$500 since it opened. RC Friends are putting a schedule together to shelve and shift more books.  
Lots of programming coming up: Steve McQueen Film Festival, a veteran special film, holiday card making and ornament painting in Grand Lake and Millersburg, a puzzle contest in Rogers City. 2024 Wellness programming with various partners in community is getting scheduled.  
Iconic MI Program, selected to participate and will coordinate with educators and local Girl Scouts troop. They will send 2 media kits that we keep after the program.  
Staff In-service day was a success.  
Holiday Staff Party will be at Rosa's.  
Amber applied to attend a Director only yearlong "Post Pandemic Public Library" with online monthly meetings. This is being offered free by the Library of Michigan and presented by University of Michigan Library program.
- Old Business** *Moved by Jenifer Altman and seconded by Judy Kimball to accept the Lease Agreement for RCCT (Plan A) and Renter Agreement for RCCT (Plan B) with changes noted. All ayes.*
- Plan A will be presented first, and if there is too much negotiate or reject plan, then Plan B will be presented.
- New Business** *Moved by Beach Hall and seconded by Colleen Whitsitt to adopt the Internal Controls Policy. All ayes.*
- Moved by Art Nash and seconded by Judy Kimball to accept the Northland Library Cooperative Reciprocal Borrowing Agreement. All ayes.*
- Moved by Colleen Whitsitt and seconded by Jennifer Altman to keep the holiday days off as they have been scheduled in past. All ayes.*
- 2024 Board Meeting Schedule presented.
- Jeff Hopp's term expires December 31<sup>st</sup>, 2023 and will not be renewing. The City of Rogers City will be appointing a new Board trustee.
- Other Business** We should know around April/May 2024 if we are chosen to be on the National Historic Register.
- Only one response to the Audit RFP with a beginning quote of over \$9,000, Jeff suggests spending more to have a "proper" audit done. Amber hopes to get at least one more quote before the end of year.

Shadow box with postcard picture of Posen and local Posen gas station deck of cards was shown and will be hung up in Posen library.

**Next Board Meeting**

Next meeting will be held Wednesday, December 13<sup>th</sup>, 2023 in Rogers City.

**Adjournment**

Meeting adjourned at 4:24 p.m.

Respectfully Submitted: Jennifer Altman