

Minutes
Board of Trustees Meeting
January 17, 2024



PRESQUE ISLE DISTRICT LIBRARY

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 3:01 p.m. on Wednesday, January 17, 2024, at the Rogers City branch by Jennifer Altman. Board members present were Trustees Judy Kimball, Terri Koss, Art Nash, and Colleen Whitsitt. Absent Beach Hall and Mary Hentkowski. Staff present were Amber Alexander.
- Public Comment** None.
- Minutes** *Moved by Art Nash and seconded by Judy Kimball to approve the minutes from the December 2023 board meeting and deny request from Heather Heidemann to add language to minutes. Roll call vote was unanimous.*
- Financial Statements** *Moved by Terri Koss and seconded by Art Nash to approve the quarterly financial statements. Roll call vote was unanimous.*
- Moved by Terri Koss and seconded by Judy Kimball to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Directors Report** 2024 programming has been success.
Sound Erate consulting through Northland Library Cooperative was able to finalize Category 1 & 2 for the district library at total funding at \$130,527. Our fee for consultation work is only \$250.
Anne Belanger is working with Mary Thiefels of Tree Town Murals in obtaining a quote for the art mural on the Rogers Theater North wall. Implementation will be in 2025.
Kelly Altman is working on YAC grant through CFNEM for phonics kits that would be available at each of the libraries.
End of year branch reports were distributed.
End of year 2023 Statistics were distributed.
Amber Alexander was accepted in the yearlong Post Pandemic Library workshop.
State Aid for 2023 is complete.
There are Trustee Trainings available online through the Library of Michigan and email with link will be distributed to those interested.
- Old Business** *Moved by Art Nash and seconded by Judy Kimball that 2023 Final Budget has been accepted. Vote was unanimous.*
- Moved by Colleen Whitsitt and seconded by Terri Koss to accept the 2024 Budget. Vote was unanimous.*
- Moved by Art Nash and seconded by Colleen Whitsitt to move \$18,000 of interest earned in 2023 from the MI Class General Fund into a MI Class Edge account to establish a building fund. Roll call vote was unanimous.*
- Discussion on Rogers City Community Theatre new lease agreement and rent. There has been no contact from them on new lease agreement to date. January rent was paid at \$900.
- Moved by Art Nash and seconded by Judy Kimball to raise the rent from February 1 – February 29, 2024 to \$1,100, and from March 1 – March 31, 2024 to \$1,400 (unless a signed new lease agreement is presented with negotiated rent amount). Vote was unanimous.*
- After further discussion, a letter from the Director will be sent stating rent increases and that if there is no contact for negotiations or a signed new lease agreement by March 31st, 2024 the RCCT will be given 90 days to vacate the building effective March 31st, 2024. The Board agrees that there has been a reasonable amount of time that has passed to hear any disputes or variances of the new lease

agreement. The Board also agrees that as owners of the Rogers Theater we have a responsibility to the community on not only the fiscal responsibilities but the legal and physical liabilities of the theater. The new lease agreement must be signed in order to cover the district library liability and responsibility.

New Business

Moved by Judy Kimball and seconded by Art Nash to apply for Michigan Arts & Culture Council Project Support Program grant with a \$50 application fee for mural project. Vote was unanimous.

Moved by Art Nash and seconded by Jennifer Altman to appoint Beach Hall Chairman of the Board. Roll call vote was unanimous.

Moved by Jennifer Altman and seconded by Judy Kimball to appoint Art Nash Vice-Chairman of the Board. Roll call vote was unanimous.

Moved by Art Nash and seconded by Colleen Whitsitt to appoint Jennifer Altman Secretary of the Board. Roll call vote was unanimous.

Moved by Jennifer Altman and seconded by Terri Koss to add Art Nash as signatory at MI Class and to remove Jeffery Hopp. Roll call vote was unanimous.

Moved by Jennifer Altman and seconded by Art Nash to add Terri Koss as signatory at Huron State Bank and remove Jeffery Hopp as signatory. Roll call vote was unanimous.

Other Business

Next Board Meeting

Next meeting will be held February 14th, 2024 in Rogers City.

Adjournment

Meeting adjourned at 3:57 p.m.

Respectfully Submitted: Colleen Whitsitt