

# Minutes

## Board of Trustees Meeting

### September 11, 2024



## PRESQUE ISLE DISTRICT LIBRARY

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 3:00 p.m. on Wednesday, September 11, 2024, at the Rogers City branch by Beach Hall. Board members present were Trustees Joni Rogers, Terri Koss, Art Nash, Mary Hentkowski Colleen Whitsitt and Jennifer Altman. Staff present Amber Alexander and Anne Belanger.
- Public Comment** None.
- Minutes** *Moved by Colleen Whitsitt and seconded by Terri Koss to approve the minutes of the August regular Board meeting. All ayes.*
- Financial Statements** *Moved by Art Nash and seconded by Mary Hentkowski to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Directors Report**  
Formal Wear Closet is ready with changing room and mirror. Advertising will go out on social media and websites just in time for school events.  
Erate upgraded scheduled for each branch in November. This is at an 84% discount with our cost of \$4,834 out of a total cost of \$30,215. These are federal funds, and a consultant was provided by Northland Library Cooperative.  
May 15 - June 14, 2025, we will have the National Library of Medicine Harry Potter Exhibit at the Rogers City branch in the conference rooms. We are coordinating with Main Street Director, Kaelie Fessler, and local businesses. Programming will be forthcoming. Thank you, Tiffany Kortman, for applying and coordinating this exhibit.  
Michigan Economic Development meeting in Alpena was attended by Amber and Anne, with some information gained on funding and historical preservation.  
Amber's review will meet before the November Board meeting in Rogers City at 2:15.  
Programming: Manhattan Short Film Festival will be September 29<sup>th</sup>-October 1<sup>st</sup> at Rogers Theater; Teen Book Club and StoryTimes are back up for the school year; Sign Language Classes offered in Grand Lake library; Mad Science Program at Millersburg library with Ms. Kelly; Teen Crochet Club is starting at Rogers City library; Y.U.M. or Youth United by Munchies for ages 5-13 at Rogers City library; Bob Ortell author presentation on book "The Real Two Hearted" at Rogers City library.  
The Earned Sick Time Act changes and we are thus far in compliance.
- Old Business**  
The Audit as presented is very thorough with all assets accounted for. Straley & Lamp has discounted us \$1,800 for this year, and have scheduled out the remaining payments for the next 3 years due to the number of adjustments to our financial statements.  
*Moved by Jennifer Altman and seconded by Art Nast to accept the proposed repayment schedule for additional adjustments. All ayes.*  
  
*Moved by Collen Whitsitt and seconded by Mary Hentkowski to receive and file the 2023 Audit as presented. All ayes.*  
  
*Moved by Terri Koss and seconded by Art Nash to accept the Budget Amendments 2. All ayes.*  
  
Credit Card spending limit discussion.  
*Moved by Terri Koss and seconded by Jennifer Altman to increase the credit limit from \$6,000 to \$8,000 at Awakon Credit Union. All ayes.*  
  
Theater HVAC System discussion. Proposal from John's Plumbing and Heating presented with cost of equipment at \$19,746 versus the total cost at \$45,370. Costs for equipment will be going up at the start of the new year due to regulations. We have a few names for removal of the old duct work. Also looking at options to use the artesian well after successful water test. The well could be an attraction to the area. The Rogers City Community Theatre will have to clear a space out in the back

upstairs, just the one side. They have been told of the upgrade and are aware of the changes. A more formal notification will go out in the coming week.

***Moved by Mary Hentkowsi and seconded by Art Nash to use \$45,370 of General Funds and accept John's Plumbing and Heating proposal. All ayes.***

**New Business**

None.

**Other Business**

Anne let the Board know about the Rogers Theater official recognition as listed on the ***Register of National Historic Places***. Articles will go out in The Advance and the Alpena News. Not restricted by SHPO for further restoration unless federal funds are used. Looking in cost for a plaque to place on the theater.

Rennick Building or the old Taylor building was sold to Amy Muckle who will be relocating her reality business downtown. A new store will be rented on the one side and space will be available for the Rogers City Community Theatre to rent a few rooms for storage.

**Next Board Meeting**

Next meeting will be held October 9<sup>th</sup>, 2024 in Onaway.

**Adjournment**

Regular Meeting adjourned at 4:20 p.m.

Respectfully Submitted: Jennifer Altman