



## Director's Report April 2020

### A. Looking Ahead:

**All programming has been cancelled till April 13<sup>th</sup>. We will review other programming cancellations if and when an extension to the “Stay-at-Home” order is announced.** Staff will be paid up to April 13<sup>th</sup> and per Foster & Swift webinar through Michigan Library Association (MLA): “Using public funds to pay employees not physically working is probably a “proper purpose” of public funds to “retain valuable employees”.

**B. Musical Grants** – Anne is working with MCACA and CFENM on an extension of the grant, so that we could reschedule performers.

**C. Smithsonian** – on hold as of moment. Anne is staying in contact with Michigan Humanities.

**D. Conferences/Workshops** – have all been cancelled with refunds.

**E. Library Conversations** – will have to see if this may have to be rescheduled as it comes closer, holding off on printings.

**F. Township Contracts** – haven't heard anymore, but I am sure they have their own issues to manage at moment. I will reach out when we get up and running.

**G. Foundation By-Laws** – have yet to be changed at bank. Once lobbies are open again, I will stop in and take care of it.

**H. PI County Clerk** – has been sent the millage language and resolution. She has not send acknowledgement as of yet. I will follow up this week.

**I. Social Media** – some staff and I have been sharing (free) resources and/or videos that were created before “Stay-at-Home” order.

**J. End of School Year** – it will be interesting to see what our local schools will do with homework if the Governor Whitmer enforces online learning. This is going to have a huge impact on parents and students. We will really have to share our free online resources in order assist students and parents as long as we are required to stay closed.

**K. Succession Plan** – was discussed by Northland Library Cooperative if perchance the director becomes infected.

**L. Layoffs** – per Foster & Swift (MLA) the library will not be responsible for unemployment as “it is their understanding that this will be covered by federal funds and libraries would not have to pay any portion.” Introduce a phase process on layoffs and dependent on when we will actually open. A contingency plan phases of layoffs has been developed for cost effective approach moving forward. We

will adhere to the Presque Isle District Library Personnel Policy for layoffs. Phases will progress as the duration of the crisis is extended. Board approval of the contingency plan for the director to implement should be approved.

*Amber Alexander*